

### Library

Our class will go to the library once a week. Each child is allowed to check out three books: one fiction, one informational and one choice. The books will need to be returned the following week on our library day so your child will have the opportunity to check out new books.

### Special Classes

We are on a 4-day rotation: **(TLC)AMP Technology, Library, Counselor, Art, Music, and P.E.** Please help your child remember to wear tennis shoes on the days we have P.E.

### Daily Schedule

8:25-9:00	Morning Routine
9:00-9:30	Tiger Time
9:35-10:20	Writing
10:20-10:30	Shared Reading
10:30-11:35	Specials: (TLC)AMP
11:35-11:45	Shared Reading
11:45-12:35	Reading Workshop/Guided Rdg
12:35-1:00	Lunch
1:05-1:30	Recess
1:30-2:00	Reading Workshop/Guided Rdg
2:00-3:15	Math
3:15-3:40	Science/Social Studies
3:40-3:45	Pack up, Clean up, Dismissal

### Recess

We have one recess every day from 1:05-1:30. On stormy or excessive temperature days we will have indoor recess. Please help your child choose appropriate clothing and shoes to wear for the weather. **It's always good to have a jacket in their backpack just in case!**

### Lunch

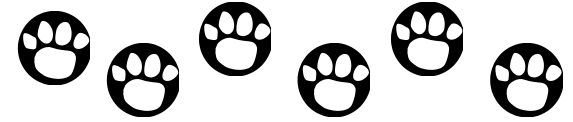
We will eat lunch from 12:35-1:00 each day. The price of a student's lunch is \$2.30 and milk is \$.50. Breakfast is served at 8:25 and costs \$1.60. Snacks range from \$.25-\$1.25. In accordance with Raymore Elementary Procedures, parents and grandparents are always welcome to come and eat lunch with their children. Please send a note or call the school if someone will be coming for lunch, especially if they would like to order lunch. Guests are required to sit at the designated visitors' table and other students from the class are not allowed to accompany the family at the visitors' table.

### Friday Folders

On Friday, graded work and important information will be sent home in the Friday Folder. This is a key component in home-school communication. Please check it thoroughly for notes, reminders and assignments. Friday folders need to be returned the following Monday.

Please plan to attend  
Curriculum night on  
September 15<sup>th</sup>  
Sessions begin at 5:30  
and 6:30 p.m.

I hope to see you there!



## Raymore Elementary Meet the Teacher Night

2016-2017  
Mrs. Paula Shafer  
3<sup>rd</sup> Grade



*"You have brains in your head. You have feet in your shoes. You can steer yourself in any direction you choose."*

*Dr. Seuss*

Dear Families,

Welcome to the start of a new year! I am very excited to meet you, have your child join our learning community and am looking forward to the year ahead!

This year, I will begin my nineteenth year as an educator and my second year of teaching at Raymore Elementary. I received my Bachelor's degree from MSSU in Joplin, MO and my Master's degree from PSU in Pittsburg, KS.

My husband, Bill and I have one adult son who graduated from the University of Arkansas and currently lives in Dallas, TX.

I feel very blessed to be a part of the Raymore Elementary family. In addition to a safe and supportive classroom, I believe parents are a valuable part of every child's success. For this reason, I believe communication between us is vital! Weekly newsletters will inform you of upcoming events, activities, and units of study. Student work will be sent home in Friday Folders. Please review and sign your child's agenda each evening.

I am thrilled to be part of your child's education and look forward to partnering with you to have a successful school year! I encourage you to email me at [paula.shafer@raypec.org](mailto:paula.shafer@raypec.org) or write a note in your child's agenda with any questions or concerns. I am excited for the fun-filled year of learning and I look forward to hearing from you often. ☺

Mrs. Shafer

### Birthdays

Birthdays are a special time for children and they deserve to be celebrated. If you would like to send a store-bought treat that **adheres to the district approved snack list**, please send enough for 24 students. Unfortunately, if snacks are brought that are not on the approved snack list, they will be sent back home. **If you are planning a party outside of school, please arrange for invitations to be sent through the mail instead of the classroom.**

### School Hours

Students attend school from 8:45 a.m. to 3:45 p.m. In accordance with our Raymore Elementary School Procedures for 2016-2017, all adults entering the building must check in at the office and obtain a visitor's badge. Always make sure that you sign-in and out at the office! **Thank you for ensuring the safety of our learning community.**

### Homework

Homework expectations and procedures will be covered at our Back to School curriculum night on September 15<sup>th</sup>.

### Student Agendas

Our agendas are a crucial component in keeping up with our activities at school. Your child will bring their agenda home each night for you to look over. Please read their assignments/activities for the day and sign or initial it to indicate that you checked it.

### Dismissal Change

If you are planning for your child to leave school in a different way than normal, you **MUST** send a note or call the office by 2:30 p.m. **Students will be sent home the regular way if there is not a note or phone call.**

### Newsletters

Newsletters will be e-mailed home weekly to the address on file with the front office. We're going green! ☺

### Classroom Expectations

We use BIST (Behavioral Intervention Support Team) as aligned by our district. This behavioral model attempts to help students take care of themselves and be successful at school. This model allows the student to talk about the problem and create a plan to solve it. BIST utilizes proactive approaches to help keep problems from arising. Please refer to the Parent Handbook for details.



### Contact Information:

**Mrs. Paula Shafer**  
**3<sup>rd</sup> Grade Teacher**  
**[paula.shafer@raypec.org](mailto:paula.shafer@raypec.org)**  
**816-892-1925**

